Steering Committee Monthly Meeting
January 23, 2025

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Summary Notes

During the recent Steering Committee Meeting, participants welcomed each other and confirmed attendance, followed by an overview of the meeting agenda which highlighted motions, updates, and future meetings. The committee introduced an action checklist designed to streamline the submission of motions and proposals, with a consensus sought on a submission deadline. A structured discussion ensued regarding the processes for these submissions, and voting results from previous motions were shared, noting that the tiered funding motion did not pass. Updates on the Catalyst RFP timeline and an evaluation structure for application reviews were covered, alongside a focus on the activation work plan for the transportation and logistics industry, which included scheduling focus group meetings for feedback. The meeting also addressed the outreach plan for the RFP phase to assist applicants through technical support and proposal conferences. Participants were reminded of upcoming meetings and encouraged to provide feedback for ongoing engagement. Key action items included submitting attendance records and creating a checklist for compliance with bylaws.

Welcome and Introductions (00:02:14 - 00:04:41) (02:14 - 04:41)

- Meeting commenced with greetings and attendance checks.
- Participants were reminded to submit their attendance via the chat link.

![California Jobs First - Los Angeles High Road Transition Collaborative]

Agenda Overview (00:04:41 - 00:06:10) (04:41 - 06:10)

- The agenda included standard items such as motions, updates, and upcoming meetings.
- A live agenda link was shared for reference during the meeting.

Steering Committee Action Checklist (00:06:10 - 00:13:12) (06:10 - 13:12)

- A checklist was introduced to streamline the submission of motions and proposals.
- Consensus was sought on a deadline for submitting requests to ensure timely processing.

Motions and Proposals Discussion (00:13:12 - 00:21:47) (13:12 - 21:47)

- Discussion on the need for structured processes for submitting motions and proposals.
- Feedback was gathered on the proposed policy for submission deadlines.

Voting Results (00:21:47 - 00:32:25) (21:47 - 32:25)

- Voting results for previous motions were shared, including the tiered funding motion which did not pass.
- Updates on the Sector Investment Coordinator motion and the equity criteria proposal were provided.

Catalyst Timeline Update (00:32:26 - 00:39:54) (32:26 - 39:54)

- Updates on the Catalyst RFP timeline and upcoming tasks were discussed.
- Focus on the release of the Catalyst RFP application and proposal conferences.

Evaluation Structure Discussion (00:39:54 - 00:49:22) (39:54 - 49:22)

- Discussion on the evaluation structure for the Catalyst applications.
- Consensus was sought on the number of review committee members and their selection process.

Activation Work Plan Update (00:49:23 - 01:00:41) (49:23 - 01:00:41)

- Updates on the activation work plan for the transportation and logistics industry were provided.
- Focus group meetings and surveys were scheduled to gather feedback.

Outreach Plan Discussion (01:00:41 - 01:12:10) (01:00:41 - 01:12:10)

- The outreach plan for the RFP phase was discussed, emphasizing support for applicants.
- Technical assistance and proposal conferences were highlighted as key components.

Upcoming Meetings and Closing (01:12:11 - 01:22:55) (01:12:11 - 01:22:55)

- Reminders for upcoming meetings and events were shared.
- Participants were encouraged to provide feedback and stay engaged.

Meeting Transcript

02:14
Speaker 1
Hello, everyone.

02:15
Speaker 2
Hi, Jessica, Andrea, please let me know when you'd like to start. We can give it a few more minutes, too.

02:24
Speaker 1
We can give it a couple minutes. Folks are just now coming in, so we can give it. I see 23 participants so far. So we can give it to 105 and then we'll go ahead and get started. Welcome, everyone. Good afternoon, Madam Chair. With you coming from you, I'm like, miss you. All right. Hello, everybody. Hello, Linda. How are you? I'm tired from these fires. Yes. I'm up north, so. But I. My daughter's still down there and definitely she said the air has gotten a lot better, though. I hope that is the case. Oh, that's a good point. That's a very good point. Okay, we're going to give it a couple more minutes. Oh, actually. Oh, I guess not. If all the staff are on, then.

03:47

Speaker 1

I was going to say we're almost there, but we'll give it a couple more minutes for folks to hop on and then we will get started. Started. Okay. Should we get started? Welcome to our January 23rd steering committee meeting. Looking forward. We've got a lot to cover. Looking forward to hearing from the steering committee members. As we move forward in this meeting, we will be requesting fees, feedback and to help us guide our next steps as a committee. And. Oh. So, okay, so the. Here's the agenda. It's basically the same thing we've been going over. We're going to go over the welcome Housekeeping, the motions that were proposed, any motions that may have been brought up since the last meeting, the catalyst timeline and updates, our activation work plan updates, the sector investment coordinator updates, and the outreach plan and then our upcoming meetings.

05:25
Speaker 1
So pretty standard. Thank you.

05:33
Speaker 2

Yeah. I just quickly want to add as well that we added the live agenda link to the chat. And so you can go ahead and see a lot of the different documents that we'll be referring to. Some results in terms of voting. Everything is linked on here. And you can go ahead and use this as a resource as we're making our way through the agenda.

05:56
Speaker 1

Thank you. This is our General Housekeeping. We're not going to go through the whole thing. That's the same thing. We see every meeting. But do want to remind you all to submit your attendance through the link in the chat. Make sure you do that. That is how your attendance is recorded. And reminder about the opportunities department email is on there if there are any questions or issues that you want to bring to our attention about processes. Next slide. Okay, so one of the things that we do want to go over and gather consensus and before the end of this meeting is we have been working to make the meetings flow a little bit better and put some more structure into how we are adding

motions and proposals to our agenda. So reviewing the steering committee action list. Oh, go ahead, Scarlett. I'm sorry. Go.

07:07
Speaker 2
You're totally.

07:08
Speaker 1
Wow.

07:08
Speaker 2
From folks that joined us last time, you know, an effort that we're really undertaking right now is just providing a more streamlined structure both for the steering committee and also as an accountability measure for the convener and fiscal agent, and ensuring that we're being responsive to all the different related actions that you guys are putting forth, whether that's motions, proposals, agenda items, bylaw amendments. So we did want to just go ahead and create this checklist and I'll call on Juan, if you can please bring up the checklist, I'll briefly review it with you all. And we'll also provide this in the resource tracker so that you guys can have it on hand.

07:49
Speaker 2
So when you do submit any type of related action item, you can have this checklist on hand to make sure that you understand kind of the process and ensuring also that you understand the process that we're taking on internally to review and process your related request. So, Juan, if you are able to, would you mind popping up the related actions checklist?

08:19
Speaker 1
Yes, just give me one second to set it up for everyone.

08:25

Speaker 2

And also letting folks know on the Live Agenda link, we are also doing live notes. So we do have Nicole with CCF who's tracking just, you know, various important components of our conversation today. So you can also follow along there and just reference that to the discussion today. And yes, just for everyone's information, we did send out the Live Agenda. The Live Agenda is always a live link that's accessible at any time. But we did update it with all the agenda items on Friday and we sent it out to the steering committee. There were, there's a lot of documents there that we are referencing. I do just want to also be transparent in that there were some documents that were linked as of yesterday.

09:27

Speaker 2

And this is just because internally we're doing our best to try to have some of these just larger reference documents for you all to review ahead of the meeting. So we are making internal adjustments and because we had last week's special meeting and now this week, we've really kind of been on a very tight crunch line and kind of getting some of these items to you, but everything is linked on the agenda, you're welcome to review it and we always do. Or our goal has been to just send this out at least 72 hours in advance. So we did send it out last Friday for everyone to view. So just moving forward with the SE related action checklist, so we'll make this available to everyone.

10:12

Speaker 2

And again, this is one for the steering committee to use this to ensure that the requests that you are submitting do comply with the bylaws. And, and then also in terms of promoting transparency and consistency, and then also for the stewardship committee, you'll see here that we've also included some checklists for us internally to ensure that we're properly processing your request. And you can see what we're taking into consideration as we also take on the process of agendizing and adding these items to the docket. So we'll just run through it really quickly. But as you can see, the checklist just provides that 72 hour notice. So did we as a steering committee, as a stewardship

committee, provide you that 72 hour notice of sending these items per the agenda? We do have 24 hour notice emergency request per the bylaws.

11:02
Speaker 2

And you can see we do reference exact provisions in the bylaws to just make it easier for everyone to go back and check. If you go a little bit more down, Juan, I can just finish covering it. You know, just some additional questions in terms of the documents that you may share with us that align or are supporting documents, ensuring that they do align with our mission, ensuring that you're providing these documents to us ahead in advance. And then also just some vote voting readiness. Right. Ensuring that everyone is aware of what the voting process entails. What is a simple majority? Where was everyone given the appropriate notice of voting in terms of the 72 hour notice that we do?

11:47
Speaker 2

And then also walking our members through the bylaw amendment process that's a little bit different than your regular just motions that can get brought forth or proposals and then also just conflict of interest considerations. So went ahead and created this document completely referencing the bylaws. Now there is, I would say one outstanding item that there, in terms of our revision of the bylaws that we would just like to get more clarification and just reach a consensus in today's quick discussion is that in the bylaws there are no specific, there's no specific deadline for the steering committee to submit any type of request to us. And so we want to make sure that we just come to a consensus on a specific deadline.

12:38
Speaker 2

So that we are able to just one, review all the documents that are being submitted, process it through the agenda, and then also ensure that we are able to then add this to the agenda that goes out 72 hours in advance. We do want to be as consistent and also supportive of the requests that we are receiving. I think in the past we've just received requests that sometimes go out after the agenda or during the weekend, that which at

times causes difficulty for us to then process. So this was taken up by the chairs. So if we go back to the slide, we can go ahead and allow our chair to just propose the policy in terms of what the chairs came to a consensus of.

13:22
Speaker 2

And we have a zoom poll to try to just get a feel of where you guys can lie in this specific proposal that the chairs have gone ahead and created. And I'll allow Andrea the opportunity here too, to just present that.

13:38
Speaker 1

Thank you. Scarlett, do we have any questions on the proposed policy here, Toni? And thank you. Oftentimes people are proposing things in response to an agenda. In a number of organizations that I've worked in, there is a second deadline that says that if you're responding to something that you just get a copy of that there is a second deadline. So that's the one piece that I don't see here. Like, how do I know that I would want to respond to something I haven't seen? So I'm just wondering, what is it that we can figure out in that case?

14:25
Speaker 2

Yeah, I'm definitely taking. Taking notes of your inquiry. By any chance, would you happen to have maybe a best practice that you've seen or something that you would like to propose and recommend?

14:39
Speaker 1

Well, perhaps, I don't know, maybe three days. So you have three days. I know sometimes we get emails that come after 5:00, which means I may not even see it until the next day. So that's why I'm thinking. Or should it be in hours? I don't know. But something that makes it very clear that someone has an opportunity to read it. You might have to talk to your organization, that's at least 24 hours, and then write something. So I'm thinking you need at least 48 hours to formulate it once you actually

see it. And that's just off the top of my head and. Oh, sorry, Scarlett, go ahead. I was going to say this was actually for new agenda items.

15:26
Speaker 1
What we've done in the past is if the agenda goes out and someone has a comment or a question, then we do try to. We have been Incorporating that into the. The agenda, which is why you'll sometimes get more than one or that it'll be a little bit different than the one that was sent out with at least 72 hours notices because someone has brought something forward. And so we have been working to incorporate that. But I understand the need for a formalized process and yes. So any suggestions other than this says motions. Because this says motions and proposals. Yes. So that's why they could be separate. But what I think we need to have that. That time.

16:11
Speaker 2
Got it.

16:12
Speaker 1
Okay.

16:12
Speaker 2
I'm definitely taking your feedback in Tony, in terms of just kind of maybe doing this in a way that bifurcates that process. And to clarify. Yeah, this is just more of just in general, we kind of lumped it up. Any type of proposal, motion bylaw amendment would just at least giving us seven days prior submission to the next upcoming meeting would then allow us that three day review process being able to just internally make sure that we kind of have all everything that we need to reference to, then add it to the agenda prior to it going out then three days in advance. So what we can do and. Well, I'll go ahead and allow. I think we have a few more questions here. Andrea, would you like to facilitate that?

17:02

Speaker 1

Sharon, thank you. And I really appreciate the spirit by which the this is coming from. So I want to amend first acknowledge you for the spirit and the intent. I do question two things I kind of concur with Tony. There is something, for example, this is coming forth as this is and this is typically things will be presented. This is coming forth now and you're asking for immediate action on this. And it seems a little bit inequitable. If we are being asked as a committee to hold seven days advance notice before being able to take action on something yet you can come forth with something and request immediate action. So that's kind of something we need to work out. So again, if we create a set of processes then like I didn't have a chance to.

17:56

Speaker 1

I didn't get the agenda and that's kind of why I asked and I've searched for it and that's why I asked what email is it coming from? But I didn't get the agenda. And if this was on the agenda along with this included document, then I haven't had advance opportunity to review it. So I wouldn't want to be voting on this proposal process as not even having a chance to review it or hold discussion. So it kind of. You can. We're wanting equity. We want to be treated fairly. We want to honor what you're attempting to do. But I also think there is definitely some significance because if stuff comes down the pike, we need a chance to respond and say and to have discussion. So that kind of keeps us on the same page.

18:40

Speaker 2

I completely agree with you. I think just to clarify our intention, this is not a formal vote that we're wanting to take today. I think for us, we're just. In the past we used to use a Zoom polls just to kind of get a pulse of where people were at. So this is not intended to be like a formal vote. We know that there are bylaws in terms of having a three day notice as well as a three day voting period. I think what we're trying to experiment with and just trying to reach more engagement when it comes to discussion, kind of reaching consensus, getting feedback. And so I did just want to clarify, this is not an actual vote. So it's not. I'm not trying to surprise anyone.

19:16
Speaker 2
I think we've just been working really hard at trying to come up with the system and why we wanted to just present it today for discussion, feedback and then just get a sense seeing that is the case. And I think that some of the feedback that we are receiving doesn't necessarily align with what's being proposed in the Zoom poll. Andrea, I think one of the recommendations I can make and seeing if how the group feels is that we can come back and in ahead of time being able to provide you guys with some of the changes that you guys are requesting and then putting this up, we can do it as a formal actual vote if you would like to kind of take that route versus more of the consensus that were trying to reach.

20:02
Speaker 1
Louise, I just want to say I think this is great.

20:07
Speaker 2
I think this is exactly the type.

20:08
Speaker 1
Of thing we should have had in.

20:09
Speaker 2
Place for a long time. So thank you for putting it together.

20:13
Speaker 1
I think it makes sense. We want to get as much information to folks with enough time for them to review.

20:18
Speaker 2
But that also means we need to.

20:20
Speaker 1
Get it to the steering committee, I mean to the CJF team within a timely manner as well.

20:24
Speaker 2
So I'm fully supportive.

20:26
Speaker 1
I think there may be some minor things that people have raised. So I'm all on board with let's, you know, fix some of those other things.

20:31
Speaker 2
But I love the idea. I think it makes sense and the live agenda is another great thing.

20:38
Speaker 1
So thank you.

20:40
Speaker 2
Great. Thank you everyone. So what we'll do is we've gotten your feedback and if you have any other recommendations, best practices that you've seen elsewhere, please feel free to email us. You can email us directly. And I think what we would do then, internally is just take today's recommendations and make some proposed changes to the

proposed policy, as well as the checklist that better aligns to some of the feedback. And we'll take this to the chairs to have that discussion and then bring this back again.

21:11
Speaker 1
And I would like to emphasize if there is other feedback, no matter which side you fall on or any ideas that you may have, definitely feel free to email and send them in, because we are. We are trying to, as I mentioned, get consensus on a process moving forward so that we can streamline these meetings and give more people a voice than the actions that we have moving forward.

21:38
Speaker 2
Thanks. And then you'd like to cover the last portion.

21:41
Speaker 1
Yes, I was about to say next slide. Okay. So voting results on our previous motions. If we could go to the live agenda. Thank you. So we're using the live agenda, and all of you that have the link, you're able to click it and see what the results are. So Mo. The first motion, these are what the results were from the vote, and we. Oh, sorry, go ahead. This was the motion on the tiered funding. And so because we did not get a simple majority, we will not be moving forward. And so the results are there. And you can get more individualized. Not individualized, but the numbers, I guess would be the best way to put it. And so if there are no questions, we can move on to the next one.

22:57
Speaker 2
I did just want to provide a quick comment, if possible.

23:00
Speaker 1
Andrea. Yes, go ahead.

23:02
Speaker 2
We do just want to ensure or assure everyone that despite this motion not moving forward, that this was. This proposal was brought up to the Sub Development Committee as a public comment and that they did have very robust conversations to address your concerns and how to potentially integrate some of these ideas into the rfp. So we just want to do. We do just want to assure and be transparent that this was provided as a public comment and that the Sub Development Committee did have discussions on this. And we'll follow.

23:38
Speaker 1
Oh, that was for the. The process. Okay. I was just writing notes. I thought it might be helpful. I knew everyone paused. Thank you, Tony. The second motion on the Sector Investment Coordinator and the fundraising proposal. So it didn't. It also didn't secure the simple majority required. And so if. But if HRNA can just speak a little bit about how they plan to move forward with this idea. Hi, everyone. Connie Chung from HRNA here. Yeah, so we know that one of the underlying goals of this motion was around ensuring that we are able to reach out to and make this opportunity available and aware to or make awareness with organizations that don't have necessarily the resources and then also support organizations in applying for grant funding. All of that is embedded within our scope of work.

24:51
Speaker 1
And doing that technical assistance is a part of what we are scoped to do and what we're planning to do. Jane will talk a little bit later in this meeting about the different ways that we'll build that sort of outreach to lots of different organizations. We will need your help in identifying organizations and individuals and partners who may need that extra support. But I want everyone to know that even if this motion didn't pass, we understand the goal and intent of it.

25:28

Speaker 2
Thank you, Connie.

25:29
Speaker 1
Thank you.

25:30
Speaker 2
And then Andrea, you can yes.

25:33
Speaker 1
And then the third motion regarding the equity criteria is still pending. The state is still reviewing the equity criteria proposal and we actually have a meeting tomorrow with the representatives from the Employment Development Department and go Biz. And so we will be able to discuss what the concerns that have been raised and then receive guidance from the state and bring it back to the steering committee. All right, next slide.

26:13
Speaker 2
I can take this on. Andrea, thank you. Good afternoon. Everyone wanted to give a update on the Catalyst timeline for the next couple of weeks, specifically the tasks relating to the Catalyst RFP as well as activation plan. So starting off we have completed task one, the solicitation prep. So I want to give a big shout out to the Catalyst RFP Development subcommittee for their hard work in completing this. We did get a majority of the subcommittee members, four of five approving the RFP as was developed. And so because of this we're now moving on to task two, which is the RFP application and questions portion, as well as continuing to work on the activation plan.

27:01
Speaker 2
So starting us off here on week four of the month of January, we have a pretty busy

Monday, this upcoming Monday with the release of the Catalyst RFP application as well as the conference proposal that you all should have received information on. We'll talk about it too as well as an activation work plan meeting. If you need additional details, happy to relay them via the chat. Will also be starting the Catalyst application review recruitment and I think that will be discussed shortly in this meeting as well. For the first week of February we have a couple of things going on including two additional proposal conferences, one on Saturday and one on Wednesday, as well as a written questions deadline. So once we have all the conference proposals, everybody will have until February 6th.

27:55
Speaker 2
To submit their questions about the RFP for our review to respond to them. Week three has a couple of items as well, including the start of virtual office hours for technical assistance that's being led by hrna. They're going to be held on Tuesdays and Thursdays. They'll provide more detail about that. We'll also have our written questions responses posted. So once we receive all the questions, we'll create an official document and send it out to everybody with all the questions, all the responses to the questions that we've received. Finally, for week three of February, we'll have a review committee training. So once we have the Catalyst application review committee set, we'll have a training for them the week of February 18th as well as February 24th.

28:49
Speaker 2
The draft activation plan that we'll be presenting to the steering committee is still TBD because as you all know, we received an extension to submit the final activation plan to the state by March 3rd. So that concludes the overview of the schedule and happy to answer any questions via chat. I'll hand it over to you, Andrea.

29:20
Speaker 1
Sorry, I wasn't, I didn't get off mute. Luis, you. Is your hand up? Yes. So I'm, I have some questions.

29:28

Speaker 2

I'm not sure if this is the.

29:30

Speaker 1

If this has occurred or not, if this is the appropriate time to ask them. I'm a little confused as to how once we do the scoring and how we're going to go about the selection process of those. Is that to be defined yet? I know there's also been a desire from a number of the steering committee members to make sure that the projects that are funded especially for the Catalyst cover a broad range of some of the ethnic groups within the San Gabriel Valley to make sure that no one is excluded, along with the service, the spas. So I want to make sure some of those things are considered. Is that when would be the appropriate time to raise those? You actually should be submitting those now. Okay, I will do that.

30:14

Speaker 1

So we ask that all input and comments be submitted so that they can be taken into consideration. And who would be determining besides those things? That's the committee that will be determining what's going to be accepted and what's. And it will be in alignment with the criteria that the state has outlined. All of that. So yes. So any comments we've been asking the last few meetings that they be emailed in so that folks can actually reach out if they need clarification or have any questions about what's being proposed?

30:51

Speaker 2

All right, thank you. And to additionally Add. Andrea, we will be discussing a little bit more in terms of the evaluation structure and process in I think the few slides upcoming.

31:07

Speaker 1

 Are there any other questions specifically related to the timeline? Yes. Okay, Sharon. So I put in the chat. So what the concern is the proposed timeline provides for 10 days for Q and A. And I know that, you know, 10 to 14 days is kind of normal, but I know we're under a short timeline, but I would probably request that be. I'd like to request that be extended, that we have a little longer Q and A period, particularly given the impact of our, of the devastation on our region, that folks need a little bit more time to read to one, be settled, access the information and digest the information, if that's possible for that Q and A review. Ten days, I don't think, given the urgency that we're facing, may be a little short.

31:59
Speaker 1

 So what you're requesting is that we extend the period to allow additional time for review in light of the fires at Q and A. Correct. Okay, can we, this is Jane from hrna. Can we revisit that idea after we talk about the outreach plan? Because there's some significance to those dates, but definitely open to that discussion in a few slides. Okay. Kevin. Yeah. Quick question. I don't see it on here. Maybe I missed it. The application period closes on March 3rd or 10th.

32:38
Speaker 2

 It's Wednesday, March 10th. Yeah, I just included a four week Runway, but yeah, I did include the month of March deadline is going to be Wednesday, March 10th.

32:50
Speaker 1
Thank you, Jessica.

32:55
Speaker 2
Hi, Andrea.

32:57
Speaker 1
Hi, everybody. Good afternoon. Sorry, Madam Chair, just question. In regards to the proposal conferences, I know there's a schedule of three. Are those going to be virtually number one, are they going to be in person and then will they be the outreach, I guess to the region. So we have a good outreach done.

33:19
Speaker 2
In, you know, southern area, central and.

33:22
Speaker 1
Northern area of the region. Okay, good question because we're actually going to be talking about the outreach plan in just a couple minutes. Okey doke. Okay. I can wait. All right. And you can. I. I don't need the title. You can just use my name. You've been using it. It's fine. Thank you. Is there any other question regarding the timeline? I'm trying to skip skim through the participant list. I don't want to miss anyone. Okay. All right, thank you. Next slide 1. Can you go to the next slide? I'm sitting here clicking, forgetting I'm not the host on my end. It's, it's on the next slide. Andrea, oh, your hand is out for the next slide. The next slide should be already present or showing. Oh, yes, I see it now. Okay. Maybe I was running a little bit behind. Okay. All right.

34:36
Speaker 1
So the catalyst RFP evaluation and subcommittee structure and feedback we are going to go over now. So we have on the committee right now four non conflicted members that are part of the subcommittee and they are going to continue participating in the evaluation committee moving forward after the application period closes. They've agreed to do that. And then ccf, NHRNA will also remain in the process providing expertise. And then we do want to remind and highlight that LADC is not going to be participating in the evaluation process and then. Oh, okay. We're not there yet, Tony. And so the questions to the steering committee that we wanted to address and get you all

thinking about is how many seats should be allocated to the review committee outside of HRA and the CCF rest. So how many people are from the steering committee?

35:42
Speaker 1

And then should we follow the same process we use to recruit the additional members and make it a partner wide announcement with the Google form for folks to self nominate, et cetera. So those are just some things we'd like to get some feedback on and we're going to open up the floor now and definitely encouraging some of you who are on the quiet side to give us what you think. And is there anyone. Andrea, can you share again? You said HRA and CCF reps. How many is that so far? Or wait, no, you said there was four. I didn't hear all. There are four members from the steering committee that, from the actual steering committee that are not part of the stewardship. So we have four members that have decided that they are going to continue with the evaluation.

36:38
Speaker 1

And so if we could have a couple of comments from that subcommittee. I can't see. Is Libby on? Okay. Any of the other members from the subcommittee. Can you give us a little bit about what's going.

37:04
Speaker 2
We have. Is Catherine on? Or maybe Drew?

37:07
Speaker 1

Drew? No, Libby, Catherine and Drew are not on the call today. Oh. As luck would have it. Okay. We were hoping that they would be able to provide a little bit of insight to you all about what they're doing and answer any questions that you may have. But since the rest of us are not on that committee, we will not be able to provide that this time. And I'm assuming these chats are just for the record you're submitting your ideas? It was kind of asked in the survey that went out, but not specifically so this is a reinforcement

and a slight modification. If you wanted scoring ideas, I would absolutely, you know, work to provide something in writing. But the survey that went out kind of asked, but not exact. Okay, you can actually put the ideas in the chat.

38:15
Speaker 1
It's being recorded and I'm trying to see if there are any hands up. I hear the notification, but I'm not seeing if I miss. Linda's hand is up. Give us Linda and Louise. Okay. I must not have gotten that far. Okay. Linda, hi. Yes, I was just wondering, the people, the other subcommittee that are they going to stay on the new voting for to score the applicant? Yes, four people have agreed to stay on so far. Okay. And then CCF and hr, they're going to be a part of that committee also providing expertise. Yes. Okay. And then how many more people are required to get on that committee? Well, that's what we're getting feedback on how many seats. And that's what we're having the conversation on now is getting feedback and asking you all as steering committee members, how many seats should we allocate?

39:28
Speaker 1
Remember, they cannot be conflicted out. And so should we just. One of the questions is should we just use a similar process where we send it out to the full committee and the partners and with announcement and a Google form for them to self nominate. Okay, thank you. No problem. Oh yes, Louise, go ahead.

39:56
Speaker 2
Okay.

39:57
Speaker 1
Two, a quick question. So on the Catalyst Review Committee, HRA and ccf, are they voting reps or just kind of their advisory?

40:09
Speaker 2
Andrea, I can answer this. Yeah. CCF and HRNA are not voting. So similarly to the Catalyst RFP Sub Development Committee, they were part of the process to provide their expertise, but they were not part of the voting process that took place. And that will continue on with the Evaluation subcommittee. They will not be voting members.

40:31
Speaker 1
Okay. I'd recommend maybe five, a minimum of five, but probably no more than seven voting members. I think that kind of is enough of a group where you can kind of have a number of people with who are well informed and knowledgeable about this space. But doesn't get too unwieldy.

40:46
Speaker 2
I would recommend we open it up.

40:48
Speaker 1
To everybody that the participants don't need to be members of the steering committee. They need, they don't even need to be.

40:53
Speaker 2
I think just open up to the full membership and get volunteers for those who'd be interested.

40:57
Speaker 1
Thank you. Thank you, Sharon. I'm putting it into the chat. It's easier. I want to take up less time. Thank you.

41:11
Speaker 2
So Andrew, just to Capture kind of a process for us to move forward. Just specifically on these two questions, from what we've heard so far is that we do have folks saying that we should obviously continue with who we have. Those are two steering committee members and two non steering committee members that are part of the collaborative that already were part of the RFP development will transition into the evaluation process. And then from what I heard from Luis and I think Najuma is at 5 to 7 is a good number. Do you think that as a group we can come up with a specific number so that then we can get direction to the number of seats that we would need to additionally fill? I know we have Najuma saying seven is there.

42:02
Speaker 1
I think that seven. Sorry, just as a participant on the steering committee, I think seven is a good number to give us a diverse range on the scoring.

42:17
Speaker 2
And then just. Oh, we have Sejal. Yeah, yeah.

42:23
Speaker 1
When we've done these processes, it just really depends on the number of applications that come in.

42:30
Speaker 2
Right.

42:30
Speaker 1

So if you have seven, let's say you have a hundred applications, then it's a lot for seven people to have to do all those applications. So totally here, Tony, on offering some sort of stipend to folks so that.

42:45
Speaker 2
They'Re, they're properly compensated.

42:50
Speaker 1
We can also just sort of wait.

42:52
Speaker 2
You know, see the timing of it.

42:54
Speaker 1
How many we think we're going to get and then base that number based on the number of scoring folks. So that number.

43:06
Speaker 2
Yeah, if I can lean on HRNA and ccf, who will be the ones that will be kind of facilitating that process? If you guys have any, just additional input to add in terms of potentially waiting or what that number could potentially look like.

43:25
Speaker 1
Go ahead. Well, I was going to ask the number of applications. I think we're anticipating a lot of applications. I mean, I don't know exactly how many, but I'm certain there will be more than 100. So Sejal, it's a great point that you're making, so I'll defer to Jane. Sorry, I

kind of started speaking at the same time. I'll point out that something that we've done is that we've put out an information, a prospective info. Are you interested?

44:06
Speaker 2
It's an loi. And then that tells us how many.

44:10
Speaker 1
Applicants we may have then additionally, we can also see it from the number of people who have signed up or registered for the, you know, the information sessions. Those, those allow us to get some data points around that. Absolutely. I think we'll know a lot more in the Next week once we start holding those conferences. And, you know, the other aspect of this is we. We do want some amount of consistency as to how or making sure that we're looking through all of the applications. So Jane can speak more to this. But, you know, the other thing is there's kind of a round of review just to confirm that each application meets the criteria, kind of the basic criteria. And then there will be a second layer of review, which may be fewer.

45:09
Speaker 1
Fewer than the, you know, the highest number to actually evaluate, you know, the merits of the proposal itself. But it's hard to say at this point without knowing yet how many we're going to get. Sorry, Jane, I do actually want to defer to you at this point. No, I think you said that all. I mean, we. We do anticipate a high number of applications. So we're just trying to be considerate of the subcommittee's time and really happy that for. Members of the RFP Development Subcommittee have decided to continue on and devote more of their time to this. And I think five to seven sounds great, and maybe we can just see if we can get to seven willing members or three additional ones, given the time commitment that this may take.

46:03
Speaker 2
We have two hands up. Andrea, Sharon. And then Kathy.

46:06

Speaker 1

Kevin. Yes, Kevin. And then. And then Sharon. And then I'll scroll to see if I say anything. Okay, thank you. So, in looking back over the last couple years and seeing how things go, most of these folks on here either are. Are leaders in some capacity or are employed. And for that matter, we're volunteers. And sometimes we get called in the meetings that we have to attend to internal, outside of this group. Since we're operating under timelines, a larger number always guarantees the best possible chance of getting the work done on time. And so I would just, you know, advise the group to look at the larger number to make sure you have maximum participation on all levels. That's all. Thank you. Thank you, Sharon. I just actually want to concur with Kevin.

47:09

Speaker 1

And based upon our prior experience, we know that there will be a rush on applications. And, Jane, I hope you only get 100. There are many, many organizations that are holding back. They're not putting their information in the portal. They are just not coming forward. But there will be a rush. We know this community. So I do want to encourage us to increase that pool, as Kevin suggested. It may need to go to 15 or 20 or, you know, as we did crazily before, because you may be scoring or at least scoring whatever that checklist is. And I'm hoping we're going to approve that in advance. A tremendous number of potential projects that of course will have a second review, but the more the better.

48:02

Speaker 2

Andrea, if I may just kind of wrap this item up from what I'm hearing in terms of just the group that there is a consensus to really kind of figure out what the application number will look like, maybe understanding a little bit more data in terms of folks that are participating in the conferences to come up with the concrete number and then also having a robust bench list of people that could potentially be a part of this. I think an idea that I'm kind of brainstorming is just putting out a message to the collaborative as a whole saying that if you are interested, please sign up.

48:42

Speaker 2

And as we consider the number of seats, at least we have a bench list of folks that we've already been recruiting and that have expressed their interest versus if we wait too long to finalize a list and then try to recruit, we kind of really cut ourselves short with the timeline. So in terms of what we can do to prevent that is we can just put out a interest form and commitment as well as. Well, we can kind of draft up something and then obviously the conflict of interest acknowledgement form that we've had in the past and just create a bench list as we kind of come to a closer decision on the number of seats. Is that, is that good for everyone? Yeah, I see some folks in the chat. So to wrap this up and Sharon, thank you for your comment.

49:37

Speaker 2

Is there expected experience or knowledge level? I'll leave that to Hrna and I'm sure that there is going to be potentially like a question that could be added, but we'll definitely take note of that. But to wrap up this item, since we are a little bit overboard here, thank you all for kind of coming to a consensus of how we move this process along. I appreciate everyone's feedback. If we can move to the next slide. And I'll hand it over to Andrea. Oh, actually, I think this is Armand.

50:12

Speaker 1

Yes, this one. Yes. Thank you, Scarlet andrea, I'll be giving the update on the activation work plan timeline. So as everybody knows, we're gonna. We're working on this activity work plan for the transportation and logistics industry in Los Angeles county when it comes to our immediate next steps. We have an industry focus group that's scheduled January 24th, that's tomorrow. In this focus group, we have confirmed that we'll have some representatives from LA Metro, we'll have a representative from scag, which is the metropolitan planning organization for our region. We also have a representative from Lacey still trying to work on getting some research, you know, individuals that work in transportation research. So we're working on that along with representatives from the ports and lawa.

51:07

Speaker 1

So yeah, just following up there and you know, kind of just praying, hoping for the best that we can get them involved. And then apart from that, we are also trying to engage the labor groups. So we've invited the LAOC Building Trades Council, the International Longshore Workmen Union, and I believe, I'm not sure which specific SEIW number it was, but also one labor representative from there. And then moving on from the industry focus group, we have the steering committee working group which is scheduled on January 27th that is open to steering committee members that would like to participate in the development of this activation plan. And in addition, we have a survey that's been released to the entire collaborative to provide feedback on the strategies identified in the regional plan part two, and maybe any gaps that may be there.

51:59

Speaker 1

So just to give an update on the tentative drafting timeline, we have the first and second draft developed internally. So we will have that done in about eight days. Next Friday, January 31st, we're going to present the activation plan at the steering committee meeting. That actually should be February 13th. So 2, 13, the steering committee review and comment period. There will be three days for that, a voting period and then the submission to the State on Friday, February 28th. So see some hands up. I also think Kevin Harbour had his hand up first, so you can go ahead. Kevin. Thanks Armand. I want to compliment you on the mix. Two things to note. I've, you know, I've done transportation forums for a couple years now and I have recent conversations with the CEOs Darren Kettles and Doran Barnes of Metrolink and Foothill Transit.

52:55

Speaker 1

They use, they don't do active workforce development. They rely on a third party organization to fill their, to bring forth employment candidates. Not sure about Metro, but they seem to feel that they follow that same model. And then also just in terms of, you know, making sure that you have the best possible mix, make sure you put some focus on goods movement and those organizations that fall into that, whether it be plane, train delivery vehicles or they, because of the upsurge and continued upsurge of

online e commerce, those organizations are going to be busy for a while now. So that's it. Thank you. Thank you, Kevin. Yeah, I appreciate that. Yeah, definitely.

53:46
Speaker 1
I think, you know, as we're Going over that list of organizations for this industry focus group, this first one is designed to be kind of selective and to be a small group of people with sort of like the organizations that represent the interests of multiple organizations. We definitely do think of that. The third party logistics, the freight forwarders, noticeable gap in the representation in this focus group. It was just a bit challenging to get them engaged for this one. And so, you know, moving forward, I think we have identified some logistics partners, transport services that we would also like to engage further. I'm willing to help offline if you need it. All right, thank you, Kevin. Appreciate it. Go ahead, Tony. Yeah, thank you.

54:32
Speaker 1
I would encourage you to have maybe another industry focus group because one of the pieces that I'm seeing that is missing is the small business and disadvantaged business enterprise. So the American Indian Chamber of Commerce California that I sit on them for the LA Metro has a particular advisory board on disinvested business enterprise, the high speed rail, which I also sit on for the American Indian Chamber. It has an advisory board and of course high speed rail is coming into the LA region. There's also the Caltrans and the Department of General Services at the state level which are funding. They have advisory boards. So engaging with disadvantaged business owners is pretty easy in the sense that there's a number of groups and those that are very specifically focused on transportation activities. The supply chain is very important for the viability of businesses.

55:41
Speaker 1
Everything from professional services to construction and of course supply vendors. So it's marketing, it's really much broader than simply workers that do the construction. There's a whole bunch of other pieces. Thank you, Tony, I appreciate it. Go ahead,

Sharon. Excellent points. That's Tony's right on. As you know, I did quite a bit of work in trying to broaden our focus on, in the regional plan part two on transportation. Our table partner lead did us a disservice in that they really did focus on public passenger transit. And that is an incredible part of our economy. But it does not represent our transportation industry like Kevin mentioned. And so I would, I think, would like to see you. Yeah. Hold a second industry focus group because right now you have public agencies or quasi public funded agencies and that is not representative of the sector.

56:46
Speaker 1
So there needs to be a private sector industry group on what those needs are because we're talking ambulances, people movement, goods movement. There is a way more robust community. If we don't bring Amazon to the table, shame on us. And so I think there's definitely a need there. And I want to concur with what Tony shared, that our small business transportation and logistics sector is robust. And as you know, I co chair transportation for BizFed, and so I do want to have a major role in that dialogue. All right, thank you, Sharon. I'm just reading this comment from Sejal. I think we can move on though. So thank you everybody and I'll respond to you, Sejal.

57:39
Speaker 2
Yeah, and to just help wrap up here, definitely taking everyone's feedback in terms of just the differences between public quasi agencies and the need for more private transportation. So we'll take this back internally with hrna, who is helping facilitate these focus group meetings to help address these concerns. So we'll follow back up with everyone on these issues and you can move forward.

58:10
Speaker 1
All right, I will go ahead. So again, Jane Carlson from hrna, I'm going to review our outreach plan that has been included in the agenda as an attachment. And I will clarify a bit about what the goals of this outreach plan are on the next slide. But I also just wanted to acknowledge all of the work that has been done over the past two years, mostly led by Chioma folks at LA edc, to really reach out to organizations already and

onboard over 650 organizations as an LA collaborative partner, which is the first prerequisite for, and maybe one of the only ones, I think, to actually submit a proposal or receive the RFP and submit a proposal for the catalyst funding. So a lot of work has been done and we have seen the benefits of that work.

59:08
Speaker 1
Also, the steering committee has provided a lot of guidance and that has been very helpful. The previous outreach activities have included webinars and virtual presentations, direct calls and guidance. So there has been targeted one one, or I guess even to one to many for larger companies, actual, you know, targeted outreach and then in person and targeted meetings with stakeholders throughout the county's nine spots. So a lot has already been done already. Next slide, please. Where we're picking up is to cover outreach and help projects get submitted through the RFP phase. So our outreach plan pretty much only covers the RFP phase, you know, starting basically on Monday and going all the way to March 10th. There will be additional outreach, there will be additional technical assistance. The activation plans are still not even due until June 30th.

01:00:18
Speaker 1
And as we experienced, just saw from this recent conversation with Armand, that there's going to be outreach related to those as well. So outreach, technical assistance, Everything continues after March 10th. But this is one slice of the outreach effort. And so for the RFP phase. These are our goals related to the Outreach plan. We want to get applicants, we want to help support applicants in preparing proposals or submitting proposals that are going to be strong and viable and eligible for funding. We want well over 100, Sharon. So. And definitely we want to make sure that we are reaching disinvested communities and really all of the spas throughout the region. All right, thank you. Next slide. Yeah, next slide, please. And I'm just reading the chat.

01:01:21
Speaker 1
Okay, so the Outreach plan components, there are two and this answers or brings up

your earlier point, Sharon, about the question period. So there are two components of this. One is RFP related. So the proposal conferences and the Q and A period that we reference are part of the proposal focused outreach. This is just adding clarification to folks after they see the rfp. What are the eligibility criteria? What are the terms and conditions, you know, if there's any questions, kind of to clarify the actual content of the rfp, this is the time to do it. In the proposal conferences and the Q and A period, people who actually prepared the RFP and were involved in it will be available and on hand leading those proposal conferences and able to answer those questions.

01:02:15
Speaker 1
 We chose to wrap up the Q and a period by February 13th so that we can move into the second phase, which is technical assistance. So again, hoping people can digest and understand the rfp, ask any questions they need to about it. But then after that period, technical assistance from people not involved in preparing the RFP will be available. So proposal or applicants, lead applicants or proposal partners can reach out directly for technical assistance in putting together their proposal. It's going to be expert guidance, but it's not. We can't answer any questions about, well, you know, this looks good and I think you'll get a high score. The people who are answering those questions have no visibility into the RFP or the scoring criteria or the evaluation at all.

01:03:09
Speaker 1
 So it's really just a bit of hand holding and helping people move along to submit their proposal. There will be direct technical assistance available as well as virtual office hours. The virtual office hours will be twice a week on Tuesdays and Thursdays, all the way through March 7th. So starting on February 10th and moving to March 7th, there will also be various resources made available electronically. So I think let me take a look at some of the questions, you can digest this for a second and then we're going to have a bit of a discussion and I encourage all to give their advice and let me just review the chat. Thank you. Thanks. So next Slide, please. So this is a series of questions.

01:04:13
Speaker 1

Of course, there are other comments in how we can improve upon this process, make sure it is equitable and make sure we are reaching all communities that we want to be involved and supporting them too. Not just reaching and getting the word out, as that's already, you know, been the primary focus for the last two years. Now it's about how do you get your proposal, how do you make sure you understand the rfp, and how can we support you in hopefully being awarded Catalyst funding? So we had questions. I can read the questions, but of course, you know, let us know if you want to just chime in and I'll refer to hand raising in a moment. But what's the best way to get this information out, even about the RFP release?

01:05:01
Speaker 1
About the proposal conferences, I think that was mentioned earlier and we're open to ideas from the steering committee. Of course, there's the 650 collaborative partner email chain. But if you think there's another way that we should sort of at least share the information about the proposal conferences that are upcoming again, of which there are three dates, please let us know. And if there are any organizations that have been really great partners in getting information out, then also let us know that what information do you think is critical to communicate in the proposal conferences as we're planning for those now? What's the best way to reach out to disinvested communities to get the technical assistance to them? And I think the last bullet is maybe a sub question of that. We've considered whether technical assistance office hours should be spa specific or geographically specific.

01:06:01
Speaker 1
So, you know, again, there's Tuesdays and Thursdays through March 7th. We want to be fair and equitable and we don't want to provide, you know, additional technical assistance to some communities and ignore others. But I think taking that into consideration, there's still room for variation on this idea. Okay, definitely want to hear from some of the members that we have not heard from today about outreach for this. We, we have had a lot of conversations and feedback about how outreach has been done for activities and events. So this is the time in addition to you being able to submit things via email or through the chat.

01:06:51

Speaker 1

So in the interest of diversity of opinion, I'm going to start calling on some folk just to kind of gauge where you are in this process and get some, and generate some ideas and get some talking points going. Cheyenne, just because you popped up at the top of my screen. Hi everyone. I know I submitted the outreach. I think it was like A little questionnaire as well. So I was excited to see that go out. So I submitted that I think two days ago. I think that just the email inquiries, but also just I put in there, you know, using our networks and getting it out. And then also just thought of using possibly the sub regional table like partners that we worked with for a while. They seem to have really good connections to like the grassroots community.

01:07:45

Speaker 1

So I did, I said a little bit of that. But I know that I think personally I want to take some initiative just as an affinity hub lead to send it out to our networks and get it out there and make sure everyone like from the Antelope Valley knows kind of what's going on. Thank you for that. Any other comments before I start randomly selecting folks? Angelica, do you have any ideas on how we can expand our outreach? And we definitely do appreciate the responses that came in. Manny. Hi everyone. Manny here with Slate Z. Yeah, from our perspective as a South Los Angeles Promise Zone designation in terms of circulating the RFP information to our network, that primarily was would be conducted through a variety of channels.

01:09:01

Speaker 1

So first and foremost our work groups, which speak to a variety of the activity areas in which we focus our work. And then similarly our Blue Sky Funding.

01:09:11

Speaker 2

Task Force, which is a space whereby.

01:09:14

Speaker 1

On a monthly basis we convene our partners in South LA around different funding opportunities and you know, new fund development pathways. So circulating and lifting the specifically through these avenues for us in south la. Appreciate that, Leona. Oh, go ahead. I just wanted to also remind folks that the deadline to be onboarded is Monday. So definitely as you're thinking about, you know, networks and partners to reach out to, if you feel like reaching out to them and just reminding people to be onboarded by Monday, that would also be very much appreciated. And I believe we can. We either did yesterday, sorry, I don't always receive the newsletter emails, but I believe we send out a newsletter with links to sign up for the proposal conferences. So that would also be fantastic if you could share with your networks.

01:10:10

Speaker 1

We'll just keep that information coming to everybody so that you can widely disseminate it.

01:10:17

Speaker 2

We'll go ahead and resend that email to the collaborative as a whole right after this meeting and please feel free to share that information that we've outlined there. Thanks.

01:10:28

Speaker 1

Yeah, and again, priority right now, get people to the proposal conferences, get those questions about the rfp and then after that, and of course at the proposal conferences, we're going to be communicating about the technical assistance element, but you know, more information Sharing more, you know, directing people towards us for technical assistance if they need it. Did you call me? Andrea, this is Leona. Oh, hi.

01:10:59

Speaker 2
Hi.

01:11:01
Speaker 1
 I'm. I'm still sitting with. I, I know there was this. The conversation about equity and it being across spas and disinvested communities and how to engage them. But I guess where I'm just sitting with it is the. How is the messaging speaking to those communities at different spa levels? Because what is happening in the Antelope Valley may look different than what's happening in metro LA or South la. And how are we ensuring that people know that this is. This is something that can be of good for you in your area and that it's not going to necessarily be so general that they can feel left out? So I don't know. That was fairly convoluted, but I don't. I don't know right now because I'm just sort of sitting with that idea. Thank you for that. That's actually really helpful. Messaging is always important.

01:12:05
Speaker 1
 Messaging and messenger go hand in hand. Okay. Linda. Hi. Yes, I just want to say, I guess we'll look at. To see what was put together, because cultural advertisement is different from different cultures also. So what may resonate with one culture or may not be resonating with another to understand exactly what this opportunity is and how it is good for them. And it may not even be significant enough for them to understand, to believe that this is for them. So I would like you guys to take that into consideration also, if possible. Yes, definitely want to highlight the messaging and making sure that it aligns with the communities that are the targets. Okay. If there are any other comments. Oh, Jessica. Hi. Thank you. If I may add, working with the nonprofit organizations there's a big push to really work with the grassroots agencies.

01:13:17
Speaker 1
 And so I know, like the Long Beach Nonprofit association, the LA nonprofit leadership, our community foundations in Los Angeles, like ccf, the California Endowment, they

have a list of a lot of grassroots agencies as well, and ethnic organizations. Let's see who else trying to think of who works with those groups.

01:13:44
Speaker 2
I'm sorry, Liberty Hill.

01:13:46
Speaker 1
Liberty Hill, exactly. Environmental Justice Initiative. You know, so there's opportunities there.

01:13:52
Speaker 2
Absolutely.

01:13:53
Speaker 1
Thank you, Rudy. Benny. Not Rudy.

01:13:57
Speaker 2
Oh, Benny, sorry.

01:13:58
Speaker 1
Well, Rudy shake his head up and down. Yes, absolutely. So those groups as well, too, because it's important that, you know, again, a lot of this language doesn't resonate or speak to some of those organizations, and they're actually in the forefront of doing the work. But we got to make sure that, you know, they have the information to be able to make those decisions and even be on the, you know, the conferences because that way they learn more because sometimes they feel like this is not for me until they get there.

01:14:34

Speaker 1

And then that's going to be really important too as to who the person is speaking at the conference calls for those three dates that, you know, they, you know, have the information and insight to be able to break this initiative down for people to understand that, you know, people may be eligible to apply for this because it can be very intimidating. That's it. Sorry. Oh no, my fault. I couldn't hit the button fast enough. Thank you for that. Any other comments or suggestions as far as outreach? We definitely encourage those to, if you haven't already put them in the chat, then also you can email them after the meeting so that we can take them into consideration as we move forward on this to make sure we are getting as deep into our communities as possible. Next slide.

01:15:42

Speaker 1

I think this is my slide, Andrea. So good afternoon everyone. Just want to invite everyone to LADC's future forum on January 3rd. They're going to be hosting the Future of Community Health where they will have a panel of experts to talk about the challenges, the innovation, the partnership that's going to end the future of community health. And so we encourage everyone to attend to learn more about this industry as well. The steering committee should have received an email right before the meeting started today. There is a additional invitation there along with a code that you can use during checkout and it will make that the event free for folks. So definitely that opportunity and just want to make sure that everyone checks their inboxes for that code. And then our more additional upcoming meetings, some of these were highlighted already by previous speakers.

01:16:57

Speaker 1

So on January 27th we're going to be hosting our steering committee activation work plan at 3pm the entire steering committee should have received that calendar invite. HR&A will be hosting the proposal conferences Monday, January 27, Saturday, February 1, and the last one on Wednesday, February 5. So again really hope a lot of we get a lot of participation in that. We expect to have a lot of participation in those conferences.

And lastly the virtual office hours that the technical assistant hours that HRNA is going to be providing. It's going to be every Tuesday at 2pm from February 11th to March 4th as well as Thursday at 4pm every Thursday from February 13th to March 6th. And I think I see some hands raise.

01:18:02
Speaker 2
Jessica, did you have a question?

01:18:07
Speaker 1
No, sorry, I'll lower it. Thanks.

01:18:12
Speaker 2
Sharon.

01:18:13
Speaker 1
Did you have a question? Yes, I, I. Given the upcoming meeting, there were two requests from steering committee members to additional activation work plan meetings. One, to incorporate the private sector, the transportation related private sector because the first seems only to be public sector and then secondly to actually have a similar industry group meeting with small business. So I'd like to hear some response on that. So we know for clarity that we'll have those two subgroups represented.

01:18:47
Speaker 2
Yeah, Sharon, Actually Armand is currently reaching out to Ali as well as Jane and Connie. I know they're on the call. I don't necessarily want to put them on the spot right now, but we have, we're in the process of reaching out to see how we can potentially integrate additional industry focused group meetings to kind of capture some of these missing entities that need to be a part of this process. So if you could just allow us a

little bit of time to internally be able to come up with answer, we will go ahead and then send an email out to the steering committee with kind of what that restrategy.

01:19:29
Speaker 1
Will look like, that would be great. I just know that again we're not going to get private sector available for a meeting on Monday. It's way too late. And again, mobilizing these two would be very valuable given that our employers, a lot of our private sector transportation related firms are in associations, are members of bisfed and are part of the committee that I co chair at BizMed. So we would definitely want to get them mobilized in the transportation and logistics area. And I and small business, the same.

01:20:00
Speaker 2
Thanks. Absolutely. No, thank you for that.

01:20:05
Speaker 1
And then I just wanted to give space to Jane. I know she kind of put something in the chat about reaching out to HRNA or sorry to reaching out directly for technical assistance. Sure. Yeah. I just wanted to clarify that the office hours are only one element of the technical assistance. If folks can't make those times, that's totally fine. They, there's an email, the surf email that they can utilize and reach out and schedule a meeting, just a one one meeting with an advisor. So it's pretty open. It's just we had the office hours. If that just feels like a, an easier way to show up and kind of get some advice. But the office hours, I should note, are not going to be group meetings.

01:20:54
Speaker 1
It's a first come, first serve type of format in which whoever shows up, they'll have a private appointment with the person hosting the office hours and everybody else will sit in the waiting room. So you can also Just schedule a separate meeting. Thank you, Janine. And so with that, we're going to move to the next slide and just normal reminders for our upcoming standing meetings. Friday, February 14th, we're going to be

hosting our LA Jobs first collaborative partners meeting at 9am and our next steering committee meeting will have been will take place on Thursday, February 13th at 1:00pm and with that I'm gonna turn over to Scarlett.

01:21:44
Speaker 2
Yeah, I'll hand it off to Andrea. To close us out. We, we definitely do have some action items that we will be following up with everyone on our live agenda tracker. You can also see some of the live notes that we've taken for this meeting. Personally do appreciate everyone's participation. It was nice to hear some new vocals, voices in terms of providing some really critical input and feedback. But I'll go ahead and just also hand it off to our chair who did a really great job facilitating today.

01:22:16
Speaker 1
Oh, thank you. It's teamwork, teamwork. Thank you all for attending and all of the things that we did ask questions on. We do genuinely want your feedback and the more we can get, more opinions and information and shared best practices we can get will help elevate this process for everyone. So thank you for that and thank you for the time and would like to be able to get you all on with your day. So have a good rest of the day. Thank you Andrea. Thanks everybody. Thank you.